	Presidio Trust **Fire Marshal's Office** *1750 Lincoln Blvd. San Francisco, California 94129*	**Date**: April 12, 2022 **Revision**: Sept 28, 2026 **Standard**: ***FDA-001***
Title: **Addressing Standard**		**Approved By**: *Randy Amores*

SCOPE

The intent of this Standard is to establish standardized street signing and building numbering to avoid emergency response delays. A road name or number shall be posted and identify all new roads and any existing road this requires the approval of the Presidio Trust Fire Marshal's Office for emergency access due to new development or construction. The posting of any road name or street address not authorized by the Fire Marshal is prohibited. Addressing shall meet the following code requirements:

- California Fire Code

1. PREMISES IDENTIFICATION

1.1. All buildings, new and existing, shall be identified by an address and shall use the following standards:

1.1.1 Address number shall have contrasting background, numbers, and background must be reflective.

1.1.2 Address numbers shall be Arabic numerals or alphabet letters.

1.1.3 New and existing buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property.

1.1.4 Addresses shall be assigned to reflect the road from which the primary driveway originates. Signs must all be weatherproof.

1.1.5 Multiple tenant buildings using the same street address numbers shall have suite or unit identification posted as required by the Presidio Fire Marshal's Office.

1.1.6 Rear Addressing – when required by the Fire Marshal, approved numbers, or addresses shall be placed on all new and existing buildings in such a position as to be plainly visible and legible from the fire apparatus road at the back of the property.

1.1.7 Number stroke and size will comply with NFPA 1, Section 10.11 for residential and commercial buildings.

1.1.8 Buildings containing separate suite and/or unit identification shall have the suite or unit identification clearly posted with assigned letters or numbers having a minimum height of 4 (four) inches and a minimum stroke of 3/8 (three-eighths) inch.

1.1.8.1 Assigned letters or numbers shall be of contrasting color to the background and located between 5 (five) feet and 6 (six) feet off the finished floor.

1.1.8.2 Directional address numbers or letters shall be provided.

1.1.9 The size of the building address numbers shall be as follows:

1.1.9.1 Minimum of one ½ (one-half) inch stroke by four (4") inches high.

1.1.9.2 When the structure is commercial or is located 35-50 feet from the street. A minimum of one ½ (one-half) inch stroke by 6 (six) inches high is required.

1.1.9.3 When the structure is more than 50 (fifty) feet from the street or fire access, a minimum of 1 (one) inch stroke by eight (8) inches high is required.

1.1.9.4 When the structure is more than 100 (one hundred) feet from the street or fire access, a minimum of 1 (one) inch stroke by 10 (ten) inches high is required.

1.1.9.5 When the structure is more than 150 (one-hundred fifty) feet from the street or fire access, a minimum of 1 (one) inch stroke by 12 (twelve) inches high is required.

DEFINITIONS

Driveway – A vehicular access that services no more than two buildings, with no more than two dwelling units on a single parcel.

Fire Apparatus – A vehicle designed to be used under emergency conditions to transport personnel and equipment or to support the suppression of fires and mitigation of other hazardous situations.

Roads, Streets, Private Lanes – Vehicular access to more than one parcel or vehicular access to a single parcel with more than two buildings or dwelling units.

Weatherproof – Constructed or protected so that exposure to the weather does not interfere with successful operation.